



**HBASI**  
**SPRING HOME EXPO 2011**  
**WILLIAMSON COUNTY PAVILION**  
**CONTRACT FOR EXHIBIT SPACE**

This agreement is entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2010 by and between the organization herein named as "exhibitor" and the Home Builders Association of Southern Illinois, herein named "HBASI". This agreement, when received by the HBASI, will constitute a legal contract for HBASI for exhibit space at the Home Builders Association of Southern Illinois SPRING HOME EXPO 2011, at the Williamson County Pavilion in Marion, IL. March 12<sup>th</sup> & March 13<sup>th</sup>, 2011.

PLEASE PRINT

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please contact me by email for future home expo communications

Number of Booths Desired: \_\_\_\_\_

Booth Placement Choice: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ 4th \_\_\_\_\_

Price: \$ \_\_\_\_\_ Booth Cost (See Page 3 for price chart)

Deposit: \$- \_\_\_\_\_ A \$100.00 Deposit required **per booth** at time of registration. **DEPOSITS ARE NON-REFUNDABLE**

BALANCE DUE: \$ \_\_\_\_\_ Final payment due no later than **January 15, 2011**

Show Name: HBASI SPRING HOME EXPO 2011

Show Location: Williamson County Pavilion in Marion, IL

Show Hours: Saturday, March 12, 2011 9:00am-6:00pm and Sunday March 13, 2011 10:00am-5:00pm

Removal Of Exhibits: No earlier that 5:00pm Sunday, March 13, 2011

Exhibitor has read the Exhibitor's Rules and Regulations as printed on the reverse side hereof, and agrees that they are part of this agreement and hereby further agrees to abide by said rules and any additional rules deemed necessary by THE HOME BUILDERS ASSOCIATION OF SOUTHERN ILLINOIS AND THE WILLIAMSON COUNTY PAVILLION. (Please read next page).

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Return To:  
**HBASI/HOME EXPO**  
**PO BOX 510**  
**COBDEN, IL 62920**

**For more information please call (618)529-5085 or email: darla@hbasi.org**

# Exhibitor Regulations

1. An exhibitor may not share or sublet space without prior written permission of the HBASI.
2. All display items must be moved in before the start of the show. Only handfuls of literature may be carried in during show hours. An exhibitor may not do construction on their booth during show hours.
3. All displays, sign boards, doors, or any other part of a display must stay within the confines of the rented booth. If an exhibitor does not comply they will be requested to move the objects from the display. The aisles can not be partially blocked in any fashion. An exhibitor may not use an aisle or part of an unpaid booth for purpose of display.
4. General regulations: Excessively loud speaking sound displays are not permitted, and HBASI reserves the right to refuse any exhibit which does not, in their judgment, conform to the general tenor of the show. All exhibits, back walls, and decorations will be limited to 8' in height except actual equipment, which in normal operation exceeds this height. Permission to exhibit equipment with abnormal heights must be obtained from HBASI.
5. No soliciting for business shall be permitted in aisles or in other Exhibitor's booths. Samples, catalogs, pamphlets, and publications may only be distributed by Exhibitors strictly within the confines of their own booths. No Exhibitor will be permitted to conduct any extreme promotional stunts without first obtaining permission from HBASI.
6. All exhibit and booth materials must comply with Federal, State and City Fire Laws, Insurance Underwriter and Hotel safety regulations, and must be flameproof. All packing containers, excelsior and similar material are to be removed from exhibition area upon completion of the booth arrangement. The Exhibitor is restricted in materials used to those, which would pass a fire inspection.
7. Removal of Goods. No exhibit or portion thereof may be removed, dismantled or packed prior to 5:00 p.m. Sunday, March 13, 2011 without prior written consent of HBASI.
8. HBASI does not take responsibility for damage to Exhibitor's property either coming in or going out.
9. Unethical conduct or infraction of rules on the part of the Exhibitor or his representatives or both will subject the Exhibitor and/or his representatives to dismissal from the exhibit area, in which event it is agreed that no refund shall be made, and further the HBASI will not be liable for any damages or expenses incurred as a result of dismissal.
10. Exhibitors must not injure or deface the walls or floors of the Show premises, the booths, or the equipment of the booths. When such damage appears, the exhibitor is liable to the owner of the property so damaged.
11. Exhibitors must carry Workmen's Compensation, comprehensive general liability including products and completed operations, independent contractors, personal injury, and blanket contractual liability. Exhibitor, by signing this contract, warrants they have the required coverage. It is strongly recommended that the Exhibitors also carry insurance for loss of damage to their exhibits or other personal property while such property is located at or is in transit to or from the exhibition site. HBASI or Williamson County Pavilion is not responsible for any loss, damage or injury to any property of the Exhibitor or to any of its officers, agents, employees or contractors, whether attributable to accident, fire, theft, or any other cause whatsoever. The Exhibitor expressly agrees to save and hold harmless HBASI, their management, agents, board, officers and employees from any and all claims, liabilities, and losses for injuries to persons (including death) or damage to property arising in connection with Exhibitor's use of the exhibit space, except such losses as may be the result of the sole negligence of HBASI.
12. If the Exhibitor fails to occupy space contracted for, HBASI is entitled to the full amount of the space rental. If booth space is not occupied two (2) hours prior to the Show opening, the Show management will have the right to use such space as it sees fit to eliminate blank spaces in the show. In the event that the Show is not held for reasons beyond the control of HBASI, all monies paid for space rental will return to the Exhibitor. In the event that the Show is not held for any other reason, all monies previously paid by the exhibitor will be refunded. In either of the aforementioned events, the Exhibitor does hereby waive any claim of damage, compensation or refund of money paid to HBASI, except to the extent of such reimbursement.
13. Default by Exhibitor. If Exhibitor has contracted for space and defaults for any reason 30 days or less prior to the Show, Exhibitor will pay HBASI a cancellation fee of 50% of rental fee if space is resold. If space is not resold, Exhibitor forfeits the full amount of rental fee. Booth deposits are non-refundable.
14. Miscellaneous: The serving of alcoholic beverages and/or foods by Exhibitors in any part of the Show premises is not permitted. The Williamson County Pavilion is a non-smoking facility. Also, NO HELIUM BALLOONS ARE ALLOWED IN THE PAVILION.
15. Each Exhibitor must name at least one person to be its representative in connection with installation, operation and removal of exhibit.
16. Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject to the decision of the show management.
17. Exhibitor parking. Exhibitors may not park any company or personal vehicles in the main parking area in front of the pavilion during show hours. Parking will be available on the side or rear of the building, additional parking will be available at the Illinois Centre Mall in a designated area for Home Expo parking.
18. No vehicles may be left overnight during the weekend. Trucks, trailers, and equipment must be off premises until 5:30 pm on Sunday March 13, 2011. Any unauthorized vehicle left overnight or parked at the Pavilion during the weekend will subject to towing at owners expense. Arrangements have been made to allow overnight parking at the Illinois Centre Mall. No trailers may be "dropped", all trailers must be connected to a vehicle.
19. Due to contractual agreements with the Williamson County Pavilion, no name brand products other than Pepsi or Seattle's Best can be given away. Beverage products may not be sold in exhibitors booths.

**EXHIBITOR BOOTH COST FOR  
HBASI SPRING HOME EXPO 2011  
at the WILLIAMSON COUNTY PAVILION**  
ALL BOOTHS ARE 10' X 10' unless otherwise stated

	NON-HBASI MEMBERS	HBASI MEMBERS
ONE BOOTH	\$495.00	\$400.00
TWO BOOTHS	\$950.00	\$765.00
THREE BOOTHS	\$1,370.00	\$1,100.00
FOUR BOOTHS	\$1,750.00	\$1,410.00
FIVE BOOTHS	\$2,140.00	\$1,720.00
SIX BOOTHS	\$2,560.00	\$2,060.00
SEVEN BOOTHS	\$2,900.00	\$2,340.00
EIGHT BOOTHS	\$3,280.00	\$2,650.00
NINE BOOTHS	\$3,660.00	\$2,955.00
TEN BOOTHS	\$4,045.00	\$3,265.00
6 X 8 Booths (134-137)	\$365.00	\$325.00
6 X 10 Booths (131-133, 138-144)	\$380.00	\$325.00

**FOR ADDITIONAL BOOTH OR MEMBERSHIP INFORMATION CONTACT:**  
HOME BUILDERS ASSOCIATION OF SOUTHERN ILLINOIS (HBASI)  
PO Box 510, Cobden, IL 62920  
(618) 529-5085  
darla@hbasi.org

# SPRING HOME EXPO 2011

Presented by: Home Builders Association of Southern Illinois

